



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-2

Robert Thorn, Treasurer
Vermont Republican Federal
Elections Committee
P.O. Box 70
Montpelier, VT 05602

SEP 27 1995

Identification Number: C00035618

Reference: Mid-Year Report (1/1/95-6/30/95)

Dear Mr. Thorn:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-On Schedule H1 of your report, you have counted too many points in the Ballot Composition box for state and local party committees. Please refer to the instructions on the back of the Schedule H1 noting that a committee may not take more than the number of points printed on each line. Please amend your report to include a corrected Schedule H1 and note that a change in this ratio may make it necessary to repay your non-federal account for any overpayments they may have made. While the Commission may take further legal action concerning any impermissible overpayments by the non-federal account, your prompt action will be taken into consideration.

-Schedule H2 indicates the allocation ratio for MR5 was revised during the reporting period. Please provide the date on which this revision became effective. In the event that an excessive non-federal transfer was received, the excessive amount should be transferred back to your non-federal account.

-Schedule H4 discloses several disbursements for the MR5 event which appear to be using ratios inconsistent with those disclosed on Schedule H2. Please clarify this discrepancy.

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedules B and H4 of your report to clarify the following descriptions: "expense reimbursement", "MR5", "LCC3" and "checklist".

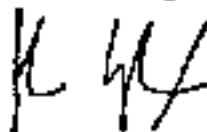
For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. The transfer-in from the Republican National Committee should be properly disclosed on a separate Schedule A, supporting Line 12 of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

-Your report includes computer produced formats of Schedule A. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,



Andrea Silcox
Reports Analyst
Reports Analysis Division

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